

Apologies Helen & Rose

1. Financial Report

Surplus lower than budgeted, partly due to delayed purchase increasing rental and reducing rental income.

Concerns over some losses of stock – CCTV will be operational shortly

Electricity – is still unclear what is happening with Electricity supplier. NC to phone

Scottish Power to see what is happening.

Financial procedures: BW and KE have prepared document which records our procedures.

AGREED to adopt the procedures.

VAT: we will need to pay VAT (which can be reclaimed) on the building work, NC to make initial investigations for overdraft/loan facility

2. Premises. We now own the premises.

Arrangements have been made with the tenant of the flat, and still working on the

Vodafone and Stoves and Stuff agreement (our tenants)

Discretionary rate relief has been renewed.

3. Insurance

Directors and Officers Liability policy: details have been received. BW to review and recommend.

4. Operations etc.

Need to communicate the purchase!

New youth staff starting.

Summer hours starting 26th March.

Trying to get volunteers for specific shifts during the week. SD working with CAVO on strategy.

AGREED that in general staff and volunteers pay for meals, although tea and coffee to remain free. JL and KE to use discretion on using up out-of-date food. Staff to get 50% discount on coffee food etc. Volunteers working over lunchtime to get free soup or sandwich.

NC to get signs re-erected before Easter.

MHS to investigate general publicity leaflet.

Need to do stocktake – Sun 1st May?

3rd Birthday celebrations. Any suggestions.

We have received £10,000 from Laura Ashley to support community hub and events. Offer SD some paid hours over the next 4 weeks to assist LJ to prepare for summer events. AGREED to thank SD for work she is doing on volunteer strategy.

Final Santander report has been written and circulated.

5. Funding

Community Target Collection: thermometer is being sorted.

Might hear soon about CFP application.

6. CDG

Site preparation to commence shortly – removal of canopy, pumps and fill tanks. Also building new wall.

New signage. In hand

7. Newsletter

Next one shortly – mid-April? To co-ordinate with birthday celebrations.

8. Spring DIY and cleanup.

NC to call plumber for dripping tap. Target specific people for painting etc. Mid-April date?

9. AOB

Purchase of painting: decided best not to purchase specific artworks for the new building.
If we have an artist in place, AGREED to pay for Art Trail advert from Nationwide a/c.

10. Next meeting: 21st April