

Minutes of a meeting of the Board of Cwmni Cymunedol Cletwr held on Thursday 21st May 2015

Present: SH, NC, BW, CL-W MH-S, SF, HO, KE

1. Board members: Rose Phillips is interested in joining the Board. Will invite to observe next meeting.
2. Matters arising.
 - (2) Jenny Fell is getting on with organising events. Will start in summer hols.
 - (5) Reverse Credit contacts on hold
 - (5) Sue S and Sam now working
 - (5) Kate S coming in to help with cyclists on Saturday, and helping over Summer as paid supervisor.
3. Bank account signatories. Agreed the following signatories
 - a) Coop lottery a/c : HO, CL-W, SH, NC
 - b) main a/c: KE and LJ, SH and BW
 - c) Nationwide a/c: SH and BW
4. Finance
 - 4.1 Financial Report. Updated report for March and April. April was very good!
 - 4.2 Waste disposal up by £10 a month for 2 extra uplifts.
 - 4.3 Electricity: a bit chaotic with SP.
 - 4.4. BW working on annual accounts.
 - 4.5 KE still having problems with NPOS. Will try and visit another user. KE to chase Nisyst
5. Operations.
 - 5.1 Plunket visit went well. Some useful thoughts.
 - 5.2 Feature local producers over the summer. SF to contact for marketing material
 - 5.3 Will get more 'welsh' stuff e.g. car stickers
 - 5.4 JL has volunteered to proofread publicity material
 - 5.5 Young workers: now have 5 young workers and 5 young volunteers. KE to organise a youth worker session to see what they want and how to get involved. Also 50% of tips to go to them.
 - 5.6. KE to send out reminder lists to volunteers about opening and closing.
 - 5.7 WCVA volunteering NC to go to conference 9th July (cost about £100?)
 - 5.8 Library van now stops here
 - 5.9 Bad damp in disabled toilet, add to DIY list
 - 5.10 Jane Burnham to do 'secret shopper' visit
 - 5.11 Cleaning material to be moved from disabled toilet
 - 5.12 More tables outside? 2 parasols with base. to be bought.
6. Communication.
 - 6.1 Newsletter has gone out. Still need distributors for Fwrnais and Eglwys Fach
 - 6.2 Community Meeting to be held on 24th. Discussion about agenda.
7. Agreed Thomas and John to be solicitors for the purchase
8. Meeting with architects yesterday. Architect wants list of additional features, functions etc Meeting again on June 9th..
9. Road signs update. We're still discussing with WAG. They quoted over £5000 for the new signs. Ellen ap G contacted
10. Directors to send photos.
11. Discussions on budget and staff salary
12. Agreed to set up a sub-group to decide on website, Facebook etc. strategy.
13. next meeting 18 june