

Minutes of a meeting of the Board of Cwmni Cymunedol Cletwr held on 22<sup>nd</sup> October. 2015 at 7.30 pm in Siop Cynfelyn.

Present Barry Wise (BW) Treasurer, Rose Phillips (RP), Sylvie Fombonne (SF), Nigel Callaghan (NC) Secretary, Helen Ovens (HO), Marie Hockenhull-Smith (MH-S)

Apologies: Cath Lloyd-Williams, Shelagh Hourahane (Chair), Karen Evans (Manager)

1. Minutes of the previous meeting were accepted
2. Matters arising
  1. Volunteers: Suzanne Davies (SD) is reviewing volunteer recruitment procedures and handbook with NC
  2. Grant application contractor: has been appointed (Janice de Haaff)
  3. Jobsgrowth Wales: HO and Jane Leivers (JL) meeting 23/10 to look at possibility of Asst Chef. NB would everyone who is working with potential or actual 'partners' please send details to JdeH for her report
  4. Road signs: NC/CF to re-erect
3. Finances
  1. Trading situation looking good.
  2. Last year's accounts
    1. Expenditure up, grants down, so basically broke even.
    2. AGREED to APPROVE the accounts for 2014-2015
  3. AGREED for BW to investigate savings accounts with Triodos bank.
4. KE report
  1. Xmas Tree: NC to get prices for tree and lights
  2. Security: KE to investigate availability of a local 'night porter/caretaker' to handle locking up in the evening. Key code to be changed asap. And then changed on a regular basis (6 months?). List of people allowed access to be kept.
5. Community Co-ordinator
  1. LJ now working 8hrs/week
  2. Xmas events timetable drawn up, Leaflet available shortly.
  3. No news on funding from Ashley Foundation. Also looking at Esme Fairburn grant, to focus on poverty agenda.
6. CDG
  1. Still waiting for completion of the purchase!
  2. Grant Researcher: discussion and update on partner discussions
  3. CDG meeting update. Costs of new building have increased due to recent expansion of the building.
7. AGM.
  1. 3.30 22<sup>nd</sup> November in Llanfach
  2. AGREED the draft agenda proposed by SH.
8. Communications
  1. Survey – AGREED draft is okay
  2. Services event to go ahead (18<sup>th</sup> Nov) to help demonstrate partner and community interest.
  3. Newsletter: need a translator as MD and SS unavailable.
  4. Interpretation panel: agreed to go ahead as drafted.
9. AOB
  1. Congratulations re £100 award from Welsh for Adults for supporting Welsh learners
10. Next meeting 26<sup>th</sup> Nov.
11. Meeting closed at 9.15